

Minutes from the Regular Meeting Center City Council May 2nd, 2023

Mayor Behnke called the meeting to order at 7:00 pm.

Pledge of Allegiance/Roll Call

Council Members Present: Mayor Jill Behnke, Council Members: Mark Wolcott, Lloyd Vetter, Ryan Pease and Garrett Boulineau

Others Present: City Clerk Dana Miron, Public Works Supervisor Eric Garner, City Attorney Ted Alliegro, Chisago County Press Denise Martin, Chris DuBose, Todd McBride, Mark Baumann, Rod and Deb Johnson

Consent Agenda: May Agenda, Minutes Regular Council April, Minutes EDA, Minutes Board of Appeals, April Claims. Motion by Pease and seconded by Vetter to approve the consent agenda adding docks to new business. Ayes-5 Nays-0 Motion carried.

OPEN FORUM:

OLD BUSINESS:

1. **Old Jail Demolition:** Nothing new at this time.
2. **AT&T:** PW Garner stated that locates have been done for the generator installation. He has also e-mailed them in regards to payment for costs on the project as per the agreement. He has not received a response.
3. **Hursh Iron Works:** Attorney Alliegro stated that both defendants have been served papers and scheduling is in progress at this time. The Johnson's inquired about reporting to the Sherriff's Department and Mayor Behnke advised them to continue to do so as needed as that will provide records of date and times of disturbance.

NEW BUSINESS:

1. **City Docks:** Chris DuBose and Todd McBride presented Council with a potential opportunity for Center City to acquire a large commercial floating dock system. It could be placed by the other docks on North Center Lake. The cost of the dock is \$9000. The Lake Improvement District has committed to donating \$4000, the Visitors Bureau \$500. Plans are to solicit donations from several other resources as well and if successful the dock would be donated to Center City. The City would then be responsible for the dock in all aspects. Discussion by Council included questions about signage and risk management as well as inquiring with LMC Insurance Company. Council directed Clerk Miron to reach out to both the LMC and Chisago City Parks for feedback. Motion by Vetter and seconded by Pease to donate \$500 from the Parks Fund and \$500 from the EDA Fund for the dock. Ayes – 5 Nays – 0 Motion carried.

COMMITTEE REPORTS

1. **Fire Department:** An issue was found while applying for the lawful gambling permit for the Grumpy Minnow II / The Hodge Lodge. The gambling board requires the liquor license to match the premises name. Clerk Miron states that this is being updated/edited now with the State of Minnesota. Motion to approve the edit to the March minutes and liquor license permits by Wolcott and seconded by Boulineau. Ayes -5 Nays – 0 Motion carried.

2. Public Works:

A: Training: PW Garner requested permission to go to Isle, MN for rural water training. He requested use of the City truck and \$266.79 for 2-night stay at a hotel June 27 and 28. Council discussed the use of the truck and that request was denied due to current personnel policy. Garner will be reimbursed for use of his private vehicle. Motioned by Pease and seconded by Vetter to approve the hotel. Ayes – 5 Nays -0 Motion carried.

B: PW Garner states that road patching has been underway. Pier and docks should be able to be moved soon. Seasonal help started May 1st and has been mulching flower beds.

3. Clerk/Treasurer:

A: Utility billing: The utility bill for 204 North Main Street was discussed by Council. The property had a burst pipe in January, the fire department had been called and water shut off inside the residence. Prior utility bill for 4th quarter remains unpaid. Motion by Pease and second by Wolcott to shut off water at the curb and recalculate current bill as discussed. Ayes – 5 Nays – 0 Motion carried.

B: POS Card Reader: Clerk Miron presented council with details on the Square Terminal card reader. It could be used at City Hall to process payments for utility bills, permits, etc. Motion by Wolcott and seconded by Pease to purchase the card reader with the transaction fees being paid by the card holder. Ayes – 5 Nays – 0 Motion carried.

4. Personnel:

A: Personnel Policy: Motion by Pease and seconded by Boulineau to approve the revised May 2023 edition of the Personnel Policy. Ayes – 5 Nays – 0 Motion carried.

B: Employee review: Clerk Miron requested an employee review as the 6-month training period ends June 3rd. Review is set for June 5th, 2023.

5. Planning Commission: Nothing at this time

6. Wellhead Protection: Nothing at this time

7. Ordinance: Fee Schedule Ordinance #2023-05-02: Council reviewed and discussed; PW Garner suggested deleting the line item for additional meter as that is no longer available. Motion by Wolcott and seconded by Pease to pass the Ordinance with discussed edit. Ayes – 5 Nays – 0 Motion carried.

8. Budget Committee: Nothing at this time

9. HPC: Nothing at this time

10. Parks: Meeting scheduled for May 25th, 2023 at 7 pm

11. Library: Council Vetter said committee met April 27th, 2023. Lawn service has a new contract. Children’s area has been repainted. Chisago County will be painting stripes in the parking lot.

12. Sewer Board: Did not meet due to lack of members able to attend.

13. Highway 8: Nothing at this time

14. EDA: Nothing at this time

15. Visitor’s Bureau: Mayor Behnke stated that they met May 2nd. They will be producing new brochures and updating the website with information on the barn quilts in the area.

16. Yellow Ribbon: Nothing at this time

MOTION by Vetter and seconded by Pease to adjourn the meeting at 8:30 pm. Ayes-5, Nays-0. Motion carried.

Attest

City Clerk

Mayor