

**Minutes from the Regular Meeting Center City Council
January 2, 2024**

Mayor Behnke called the meeting to order at 7:00 pm.

Pledge of Allegiance/Roll Call

Council Members Present: Mayor Jill Behnke, Council Members: Mark Wolcott, Lloyd Vetter, Ryan Pease, Garrett Boulineau

Others Present: City Clerk Dana Miron, Public Works Supervisor Eric Garner, City Attorney Ted Alliegro, Tom Bui, Barrett Stensrod, Chris DuBose, Peter Osterberg

Consent Agenda: January Agenda, Minutes Regular Council December, December Claims. Vetter requested adding Inventory of City Hall to new business. Motion by Pease and seconded by Vetter to approve the consent agenda with the addition to new business. Ayes-5 Nays-0 Motion carried.

OPEN FORUM: Behnke opened the forum at 7:03 pm. Chris DuBose spoke, stating that he has 2 new pledged donations for the dock fund. Jake's on the Lakes and Tony's Bar & Grill will be donating \$500 each.

OLD BUSINESS:

1. **Old Jail Demolition:** Behnke stated that the County has yet to list the property.
2. **AT&T:** Nothing new at this time.
3. **Hursh Iron Works:** Attorney Alliegro stated that a meeting has been set for January 16th at his office with Behnke and Vetter also in attendance.
4. **DNR Fishing Pier:** Nothing new at this time.
5. **LMC Grant:** The League of Minnesota Cities has confirmed that a grant for \$5000 should be awarded soon. The grant will cover most of the cost for Bolten & Menk's grant writing for the LRIP application.
6. **Local Road Improvement Project (LRIP):** The grant application was submitted on 12/7/2023.

NEW BUSINESS:

1. **Resolution #2024-01-02-A: Resolution granting approval of a minor subdivision of property to divide a portion of a lot where the division is to permit the adding of a parcel of land to an abutting lot so that no additional lots are created and both new lots conform to zoning ordinance lot size minimum standards.** Motion to approve Resolution #2024-01-02-A by Wolcott and seconded by Boulineau. Ayes-5 Nays-0 Motion carried.
2. **Resolution #2024-01-02-B: Resolution approving a site plan for a patio for a restaurant.** Motion to approve Resolution #2024-01-02-B by Pease and seconded by Wolcott. Ayes-5 Nays-0 Motion carried.
3. **Committee Appointees:** Council reviewed with minimal changes. Motion to approve with said changes by Wolcott and seconded by Vetter. Ayes-5 Nays-0 Motion carried.
4. **Republican Caucus 2024:** Motion to approve the use of City Hall for the Caucus on 2/27/2024 by Pease and seconded by Boulineau. Ayes-5 Nays-0 Motion carried.
5. **Celebration of the Lakes/Chamber of Commerce:** The Chamber is requesting a donation towards Celebration of the Lakes and would also like to sponsor bingo at Jake's on the Lakes. Motion to approve \$100 donation from EDA Fund by Pease and seconded by Wolcott. Ayes-5 Nays-0 Motion carried. Dan Twohy has been contacted and has given approval by the CC Fire Department for the Chamber to

sponsor the bingo event. Motion by Wolcott and seconded by Vetter to approve bingo at Jake's provided they acquire all necessary permits. Ayes-5 Nays-0 Motion carried.

- 6. Inventory of City Hall:** Vetter stated that at the recent budget meeting insurance premiums/deductibles have been discussed. Discussion was also on covered items within city buildings. Council requests that both Clerk Miron and PW Garner take pictures and notes of both office and shop contents. Fire Chief Travis Greene should also be contacted about inventory of the Fire Hall. The topic will be revisited in May for updates.

COMMITTEE REPORTS

- 1. Parks:** Behnke stated that the parks committee has met several times with National Park Service Barrot Stensrod. They have been working on a potential park and trailhead project to be located just south of Marine Dock & Lift. Behnke requested Council approval to designate the property to be used for this purpose. Comments were made that the property is currently zoned commercial and is in the downtown business district. Motion by Pease and seconded by Boulineau to move this to the Planning Commission for possible rezoning. Ayes-3: Behnke, Pease, Boulineau Nays-2: Vetter, Wolcott. Motion carried. Post council vote, Stensrod stated that he has been assisting through a community assistance program. The National Park Service helps with conservation and outdoor recreation projects. He has helped with the conceptual planning, mission statement, and vision statement. He concluded with the importance of outdoor recreation and the community advantages and economic growth of adding parks and trails.
- 2. Fire Department:** PW Garner stated that a couple of new garage door panels have been installed due to damage that occurred last summer.
- 3. Public Works:**
 - A: Meter Reads/Radio Heads:** Water meters were read on 12/27/2023. There were only 2 residents left on the list for radio head replacements, there are now 44 additional "no-reads" to add to the list. There is no update on the 50 radio heads on order but the City will be in need of more than what are on order. Council agreed that another 50 radio heads can be ordered.
 - B:** PW Garner stated that tree trimming was done prior to Christmas. He will be bringing in dock sections from the newly acquired dock system to pressure test and repair as needed. Garner also stated that he has dropped gas service on well #2 as it has not been used in recent years. He inquired about dropping the fax line provided by Frontier as it has not been being used. He will cancel that service also.
- 4. Clerk/Treasurer:**
 - A: MCFOA:** Clerk Miron requested permission to attend MCFOA Annual Conference in March and MN Municipal Clerks Institute in May. Both are held in St. Cloud, MN and offer credits towards certification. Motion to approve by Pease and seconded by Vetter. Ayes-5 Nays-0 Motion carried.
 - B: Work Comp Claim:** Clerk Miron said she contacted the LMC and found that the medical bill due to a minor injury by the part-time public works employee cannot be paid by the City and must be filed as workman's compensation. Miron filed the claim with LMCIT.
- 5. Personnel:** Nothing at this time
- 6. Planning Commission:** Minutes for December approved with consent agenda.
- 7. Wellhead Protection:** Nothing at this time
- 8. Ordinance Committee:** Nothing at this time
- 9. Budget Committee:** Wolcott stated the difference in deductibles and insurance premium costs. Council decided to keep the same \$250 deductible as in the past.
- 10. HPC:** Nothing at this time
- 11. Library:** Nothing at this time
- 12. Sewer Board:** Vetter stated that they are scheduled to close on the loan with MRW on 1/3/2024.
- 13. Highway 8:** Nothing new at this time
- 14. EDA:** Nothing new at this time

15. Visitor's Bureau: Nothing new at this time

16. Beyond the Yellow Ribbon: Nothing at this time

**MOTION by Wolcott and seconded by Pease to adjourn the meeting at 8:34 pm. Ayes-5, Nays-0.
Motion carried.**

Attest

City Clerk, Dana Miron

Mayor, Jill Behnke